

VPN/DOMAIN/WIN Shared Drive Access Request Form

- If you require assistance completing this form, please contact EIT at (850) 412-7967
- When completed, please return this form to EIT

Request Date:	
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Request for access must be initiated by user's supervisor: (Print)

Supervisor:		Department/Company:	
Phone:		Email:	

User Name:		Department/Company:	
Phone:		Email:	
Office Location:	<i>(Bldg/Rm):</i>	9 digit Peoplesoft ID:	

Please describe the EIT services or computers you require access to: (Print)

Resource	Justification
NWRDC VPN (e.g. Access to Peoplesoft Instances)	
EIT VPN (e.g. Access to J drive)	
WIN Drive/Shared Folder/Other 1. 2. 3.	

Please describe the computer you wish to use to connect to the VPN service:

Computer type: (e.g. Desktop/Laptop/Server)	
Location: (e.g. home/office/mobile)	
Static IP: (if applicable)	

IMPORTANT: Completion and submission of this form indicates that you have read and agree to abide by the Guidelines for Use of EIT Computing and Networking Resources.

Required Signatures:

Supervisor: _____	Date: _____
User: _____	Date: _____
Vice President: _____	Date: _____
Security Admin: _____	Date: _____

EIT use only

Notes:	
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